

# SOPHOMORE CHECKLIST

2017-2018



## Determine Eligibility

Sophomores in high school must have:

3.0+ GPA for Concurrent Enrollment Academic Courses

2.0+ GPA for Concurrent Enrollment CTE Courses

3.5+ GPA for Live Interactive Courses

## Choose Your Courses - Offerings vary by high school [www.uvu.edu/concurrent/registration](http://www.uvu.edu/concurrent/registration)

- Visit the concurrent enrollment website, step 2, bullet 2. You can sort by high school using the drop-down menu.
- Ask your high school counselor which courses are available to sophomores or talk to a concurrent enrollment advisor.

<b>1</b>	<b>Get Admitted - Become a UVU Student</b>	<b>Deadlines Apply</b>		
<input type="checkbox"/> Complete a UVU admission application <input type="checkbox"/> Pay \$35 admission fee <input type="checkbox"/> Receive UVID Number (8-digit number that comes via email from the admissions office 24-48 hours after application submission)				
Go to <a href="http://uvu.edu/concurrent">uvu.edu/concurrent</a> Step 1 "Admissions" for more details on how to become a UVU student				
<b>2</b>	<b>Submit Sophomore Registration Application</b>	<b>Deadlines Apply</b>		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <b><u>STEPS FOR APPLICATION</u></b>  <input type="checkbox"/> Watch sophomore registration video  <a href="http://www.uvu.edu/concurrent/registration">www.uvu.edu/concurrent/registration</a>  <input type="checkbox"/> Complete and submit sophomore registration application                 </td> <td style="width: 50%; vertical-align: top;"> <b><u>ITEMS REQUIRED FOR APPLICATION</u></b>  <input type="checkbox"/> Completed application with all information and signatures  <i>Incomplete applications will not be accepted</i>  <input type="checkbox"/> High school transcript  <input type="checkbox"/> Proof of placement testing                 </td> </tr> </table>			<b><u>STEPS FOR APPLICATION</u></b> <input type="checkbox"/> Watch sophomore registration video <a href="http://www.uvu.edu/concurrent/registration">www.uvu.edu/concurrent/registration</a> <input type="checkbox"/> Complete and submit sophomore registration application	<b><u>ITEMS REQUIRED FOR APPLICATION</u></b> <input type="checkbox"/> Completed application with all information and signatures <i>Incomplete applications will not be accepted</i> <input type="checkbox"/> High school transcript <input type="checkbox"/> Proof of placement testing
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<ul style="list-style-type: none"> <li>• The UVU Concurrent Enrollment Office registers all high school sophomores &amp; freshman for college courses.</li> <li>• Each application is reviewed to determine eligibility for requested courses. Students are notified by email once their application has been processed.</li> </ul>				
<b>3</b>	<b>Pay Tuition - Each time you take a course</b>	<b>Deadlines Apply</b>		
<input type="checkbox"/> Courses cost \$5 per credit hour <input type="checkbox"/> Submit the Parent Permission Form to your high school CE coordinator or CE teacher.				
Go to <a href="http://uvu.edu/concurrent">uvu.edu/concurrent</a> Step 3 "Pay Tuition" for more details				

# CONCURRENT ENROLLMENT BY EXCEPTION APPLICATION



2017-2018

**Complete and Submit the following: (Incomplete applications will not be accepted)**

- UVU CE admission application (visit [uvu.edu/concurrent](http://uvu.edu/concurrent) for more information).
- Exception Application Form
- Transcript from prior year showing GPA eligibility:
  - For Career and Technical Education Courses | 2.0 cumulative GPA.
  - For Academic Courses | 3.0 cumulative GPA.
  - For Live Interactive Courses | 3.5 cumulative GPA (maintain 3.0 UVU GPA) .
- Placement Exam: Accuplacer, Aspire, EXPLORE, PLAN, or ACT scores (see following page).

This form must be submitted EACH semester for Fall and Spring semester courses.

Full Year courses are registered one-time in the fall.

**PLEASE SELECT ONE:**

- I have included a copy of my test score sheet with this application. ASPIRE, EXPLORE, PLAN, Pre-ACT or ACT-R score sheet.
- My ACT Scores are on my attached high school transcript.
- I took the entire Accuplacer test at \_\_\_\_\_ on \_\_\_\_\_ (Date).
- I took the Accuplacer test at the UVU Testing Center on \_\_\_\_\_ (Date).

## STUDENT INFORMATION (Please print clearly)

Student Name	UVID Number	High School
Student Phone #	Parent Phone #	Student Email

## COURSE REGISTRATION Please select a semester: FALL 2017 SPRING 2018

### Concurrent Enrollment

CRN	Course (MATH)	Number (1050)	Instructor
CRN	Course (MATH)	Number (1050)	Instructor
CRN	Course (MATH)	Number (1050)	Instructor

### Live Interactive

CRN	Course (MATH)	Number (1050)	Instructor
CRN	Course (MATH)	Number (1050)	Instructor
CRN	Course (MATH)	Number (1050)	Instructor

\*Parent Recommendation and Signature (A paragraph/statement of your recommendation, support, and acknowledgement of your student taking college courses in high school. THIS AREA CANNOT BE LEFT BLANK)

X

\_\_\_\_\_

Parent Signature Date

## STUDENT FINANCIAL RESPONSIBILITY AGREEMENT

By signing this form student agrees to Student Financial Responsibility Agreement found at <https://www.uvu.edu/cashier/docs/sfra-02.pdf> and authorizes UVU to register student for courses listed above.

X \_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Director Signature (Office Use) Date

X \_\_\_\_\_  
Jr High or High School Counselor Signature Date



PARTICIPATING STUDENT INFORMATION

Legal Name: \_\_\_\_\_ Gender: \_\_\_\_\_
Birthdate (mm/dd/yyyy): \_\_\_\_\_ High School: \_\_\_\_\_
Student Phone: \_\_\_\_\_ Student Email: \_\_\_\_\_

2017-2018 UTAH SYSTEM OF HIGHER EDUCATION
CONCURRENT ENROLLMENT PROGRAM PARENT PERMISSION FORM

Concurrent Enrollment Program Terms and Conditions

- 1. Concurrent Enrollment (CE) provides high school students an opportunity to take classes that earn both high school and college credit.
2. CE classes are college classes that require rigorous academic work. Course content may include controversial cultural, religious, political, aesthetic and human sexuality topics.
3. The CE program is open to students in grades 11 and 12; students in grades 9 and 10 may be admitted on a case-by-case basis.
4. Students may enroll in up to 30 CE credits per year. A CE class may not be repeated.
5. CE class registrations and grades, including withdrawals, are recorded on permanent high school and college transcripts, which may later impact eligibility for scholarships and financial aid and admission to certain college or university academic programs.
6. Withdrawing from or failing a CE class may impact a student's ability to receive financial aid in the future or enroll in additional CE classes.
7. SUBMITTING THIS FORM DOES NOT ENROLL THE STUDENT IN CE CLASSES. Students must complete the college or university's online enrollment process and pay CE class tuition.
8. A student who wishes to withdraw from a CE class must do so through his/her high school AND the college/university.
9. Although CE credit transfers from one Utah public institution to another, students should consult a college/university academic advisor to make class choices that meet their educational goals and transfer as equivalent credit.
10. CE students must abide by the college/university Student Code of Conduct and the high school Student Code of Conduct.
11. Students must contact the college/university CE administrator to request accommodations for a disability that may be required under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.

STUDENT ACKNOWLEDGEMENTS

- I have read and understand the terms and conditions of the CE program and wish to participate.
I agree to abide by the terms and conditions of the CE program or risk loss of CE credit or removal from the CE program.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PARENT/GUARDIAN PERMISSION TO PARTICIPATE

- I have read and understand the terms and conditions of the CE program and give permission for my child to participate.
I understand that my child must abide by the terms and conditions of the CE program or risk loss of CE credit or removal from the CE program.

Under FERPA, an institution may disclose a student's education records to parents without the student's consent if the student is a minor and the parents claim the student as a dependent for federal taxes. The education records shared are limited to the classes in which a student is enrolled and tuition or fees owing for the classes.

I claim this student as a dependent. \_\_\_ Yes \_\_\_ No

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_
Parent/Guardian Phone: \_\_\_\_\_ Parent/Guardian Email: \_\_\_\_\_